



BSN-JOBST Research Grant Procedures



Award

BSN-JOBST Research Grant

Application Deadline: **November 1, 2017**

Description of Award

The BSN-JOBST Research Grant provides a \$100,000 research grant (\$50,000 per year for two years) chosen through a competitive peer review selection process.

Eligibility for the BSN-JOBST Research Grant

- The BSN-JOBST Research Grant is intended as seed money for research in clinical or basic sciences in the field of venous and lymphatic disorders
- The award is intended for residents, fellows, and young faculty of less than 10 years from the end of their vascular training
- Fellows will require a letter from the Program Director confirming a two-year commitment and enough time dedicated to research during the Fellow's training.
- The award is designed to provide a foundation of research to build on future work and grants for mentored and independent research
- The awardee is required to attend the 2018 AVF Annual Meeting February 20-23, 2018 in Tucson, Arizona, USA to receive the award as well as the subsequent AVF Annual Meeting to provide a report on the grant project. This requirement is mandatory.

Application Process

- Applicants must submit a completed Application (See BSN-JOBST Template, please only use template, proposals not on the standard template will not be accepted for review)
- The research project must include the objectives of the research and the methodology to be employed in the study
- A layman's summary of the grant proposal should be included with the Application.
- The sponsor of the project must be a member of American Venous Forum (AVF) and he/she is required to submit a letter of support and verification of resources available to support the project. In addition, the candidate must submit their curriculum vitae
- The research proposal application should be returned to:

BSN-JOBST Research Grant
American Venous Forum Foundation
2800 W Higgins Rd. Suite 440, Hoffman Estates, IL 60169
Electronic Submission of Proposed Research Project: info@veinforum.org

Selection Process

The grant recommendation is the responsibility of the AVF Research Committee, with approval from the American Venous Forum Foundation (Foundation) Board of Directors. The process is:

1. Call for Applications will coincide with the AVF Call for Abstracts
2. Applications are returned to the Foundation office
3. Once the application process closes, the information is forwarded to each Research Committee Member for review and scoring



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4. The committee will review and score each application and return the scores to the Foundation office within two to three weeks
5. The Research Committee will base the scoring on originality, significance, hypothesis, objectives, methodology, and organization of the intended research proposal
6. The Foundation office will develop a summary report
7. The summary report is sent to the committee members for review
8. A conference call is scheduled with the committee to review and select the grant winner
9. The summation report of the recommendation is forwarded to the Foundation Board for approval
10. The Research Committee will write a summary of the winning grant proposal. The summary will be forwarded to BSN Medical.

Award Notification

Once the candidate is approved:

1. A Foundation award letter is sent from the Research Committee Chair, Research Council Chair and Foundation President with a copy sent to BSN Medical
2. A W9 form is collected from the candidate's institution and a check is issued
3. Travel and Hotel expenses are reimbursed for attendance at the AVF Annual Meetings in which the grant updates are given. Travel is not reimbursed for attendance to accept the award.
4. A personalized award is presented at the AVF Annual Meeting during the Gala Dinner. Please note attendance at the Gala is mandatory.

Award Recipient Responsibilities

1. Attend the AVF Annual Meeting to receive award presented at the Awards Ceremony.
2. Submit a one-year update which should include a summary of progress and actual expenditures to the Foundation office before the following Annual Meeting.
3. Present the research at the AVF Annual Meeting that coincides with the conclusion of the two-year grant.
4. Submit a final report and expenditures within twelve months of the conclusion of the grant period to the Foundation office.
5. Publication of the outcome in the *Journal of Vascular Surgery: Venous and Lymphatic Disorders*

Timeline

- July – the Call for Application opens
- September – the Application process closes – 2018 Grant Application Deadline- 10/1/17
- November – the Committee scores the applications
- November – the scoring is forwarded to the Foundation office, summarized and the Committee will meet to select the award winner
- November – the award winner is notified and invited to attend the AVF Annual Meeting
- February – the award winner is announced and presented with the award at the Gala Dinner at the AVF Annual Meeting

Research Grant Extensions



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Grant submitters are encouraged to complete a thorough analysis of projected costs associated with the project, before application submission. Extensions will not be encouraged, but will be reviewed on a case-by-case basis.